

Meeting:	Senior Nurse and Education Workforce Group	
Date:	14 September 2015	
Time:	10 – 12 noon	
Venue:	Evolve Business Centre	
Present:	Name:	Initials
	Rachael Bannister-Young, Lead Cancer Nurse, Sunderland Melanie Clarkson, Senior Lecturer, Sunderland Barbara Convery, Macmillan Patient Experience Project Manager, NESCN Alison Featherstone (Chair), Cancer Network Manager, NESCN Jackie Melrose, Cancer Modernisation Nurse, Gateshead Michelle Muir, Lead Nurse Palliative Care, Newcastle Tessa O'Donnell, Lead Nurse, EoL/Breast, Newcastle Gill Starkey, Lead Cancer Nurse, Northumbria Caron Woodward, Lead Cancer Nurse, Co Durham & Darlington Michelle Wren, Network Delivery Facilitator, NESCN	RBY MC BC AF JM MM TO GS CW MW
In Attendance	Andy Lloyd, Head of Communication, Fresh Kate Kendell, Psychology Lead, NESCN Susanna Young, Network Admin & Support Officer, NESCN	AL KK SY
Apologies:	Name:	Initials
	Joanne Atkinson, Northumbria University Andrea Clark, Director of Patient Services, Teesside Hospice Kirsty Curran, Assistant Clinical Business Manager, St Benedict's Hospice Elizabeth Price, Lead Nurse, South Tees Helen Roe, Consultant Cancer Nurse, North Cumbria	JA AC KC EP HR

MINUTES

1.	INTRODUCTION	Lead	Enclosure
1.1	Welcome and Apologies		
	AF welcomed all to the meeting and apologies were noted as above. Introductions were made.		
1.2	Declaration of Interest		
	None made.		
1.3	Minutes of the previous meeting		
	The minutes were agreed at the previous meeting. Attached for information only.		Enc 1
1.4	Matters arising		
	<ul style="list-style-type: none"> Network Patient Experience Survey The Cancer of Unknown Primary Questionnaire has been agreed and is now available for use.		

		<ul style="list-style-type: none"> • Network Conference <p>Good feedback from the conference has been received and It is intended that a similar event will be run again next year. Discussions are being held regarding changing the format of the event to have a combined event in the morning then splitting into specialities in the afternoon.</p>		
		<ul style="list-style-type: none"> • Peer review <p>AF informed the group that CUP will be assessed this year. Notifications have been sent out and this will be done around June next year. Any other teams requiring visits will be notified by November and will be added to dates already set.</p>		
2.	AGENDA ITEMS			
	2.1	Fresh Tobacco control campaign plans and engaging clinical networks		
		<p>Andy Lloyd from Fresh presented on the new Tobacco Control Campaign for 2016 which is based on an Australian campaign highlighting the 16 Cancers. Local research including focus groups has supported the use of the campaign here.</p> <p>AL asked the group for local case studies that can be used as part of the campaign. Any potential cases can be sent to AL at andy.lloyd@freshne.com</p> <p>The group discussed a number of topics including the availability of local stop smoking services, the illegal tobacco trade and the possibility of linking stop smoking and Fresh services with the Health and Wellbeing events that are now increasing in number.</p> <p>AF agreed to forward AL's details on to Julie Owen's, Network lead on the Prevention and Early diagnosis.</p>	AF	
	2.2	Psychology Questionnaire		
		<p>KK gave the background to the psychology questionnaire (attached). A previous baseline questionnaire some time ago had given valuable data on the use of psychological support for cancer patients across the region. KK reported that it is intended to use this updated version to increase understanding of how psychology support is currently being offered to patients. The questionnaire has been piloted within the Thyroid service and it has been found to be useful and</p>		Enc 2

	<p>informative.</p> <p>It was noted that the questionnaire would need approval for each organisation prior to use however as it is agreed by the network this should be a quick process. Concern was raised that there is a potential for duplication due to the similarities in questions currently being asked in holistic assessment audits within services. It was suggested that HNA be included in the psychology questionnaire.</p> <p>It was agreed that the questionnaire should be undertaken locally and the results of this and the HNA audits to be shared with the Network psychology group. It is hoped this will give a more up to date picture of psychology services.</p> <p>The questionnaire will be sent out the group for use and any comments and results to be shared with KK.</p>	<p>KK</p> <p>AF/SY</p>	
2.3	Cancer Strategy		
	<p>This has now been published and the group discussed some of the content specifically in relation to the role of the CNS, patient experience and survivorship.</p> <p>AF updated the group on NHSE response to this independently produced report and outlined how this will be taken forward as 6/7 work streams with an identified senior lead.</p> <p>AF noted that some of the items that are high on the agenda are diagnostics, commissioning pathway and cancer alliances.</p> <p>The next Cancer Steering Group will be an extended meeting to focus on the strategy and AF asked if one or two nurses would be happy to represent nursing. AF will contact to invite. The network team are currently rag rating the strategy document to consider what is in the current work plan, what is not in the work plan and should be etc. This will form the basis of the steering group meeting</p>	<p>AF</p>	
2.4	Cancer Waits		
	<p>The network has been asked to have an oversight on the organisations implementation plans to achieve the targets. This will be discussed further with Cancer Unit Managers.</p>		

		AF informed the group that this is high on the national agenda. Locally the network is feeding into CCG discussions and the North region taskforce group.		
	2.5	Nursing and AHP Conference		
		AF has had discussions with Macmillan regarding funding however this may require a specific Macmillan bid. The group agreed that the last format was good and agreed to use the strategy 6 priorities as a basis for this years. AF agreed to set up a teleconference to discuss further and a draft agenda will be available for this.	AF	
3.	STANDING ITEMS			
	3.1	Update Reports		
		<ul style="list-style-type: none"> • PPI BC provided an update to the group regarding patient and public involvement. Report attached.		Enc 3
		<ul style="list-style-type: none"> • Survivorship AF provided an update regarding survivorship noting the Providing Cancer Health and Wellbeing Event is scheduled for Friday 18 September at Waterfront 4, Newburn. Report Attached. AF informed the group that MC has now left and the Network will be submitting a bid for further funding of this project but with changes to how it is lead. An interim solution has been agreed with Karen Roberts doing one day a week.		Enc 4
		<ul style="list-style-type: none"> • Nursing Workforce The group discussed the 2014 CNS report by Macmillan. AF will be meeting with Macmillan to discuss implications for the local workforce and to consider any solutions.		
	3.2	Any Other Business		
		Willowburn Hospice are advertising for a nurse clinical leadership role.		
		<ul style="list-style-type: none"> • Goodbye and Good Luck The group thanked Gill Starkey for her contributions to the Network and wished her well as she leaves at the end of the week. Amanda Walshe has been appointed to replace Gill.		

		The group also thanked Jane Beveridge who has left between the last meeting and today's meeting.		
		<ul style="list-style-type: none"> • Radiotherapy MC reminded the group that introduction to radiotherapy sessions are still being ran in Middlesbrough for new CNS posts holders and MC also has links with the Newcastle service.		
	3.3	Date and Time of Next meeting		
		7 December 2015, 1000 - 1200 at Evolve.		
	4.	MEETING CLOSE		
		AF closed the meeting		