

## **SUPPORTIVE, PALLIATIVE AND END OF LIFE CARE CORE GROUP**

12noon – 1pm on Thursday 6 April 2017

St Benedicts Hospice and Specialist Palliative Care Centre, Ryhope, Sunderland

<b>Present</b>	Jane Bentley, North Tees & Hartlepool NHS FT	<b>JB</b>
	Sheila Brown, Patient Representative, NECN	<b>SB</b>
	Alison Featherstone, Northern England Clinical Networks	<b>AF</b>
	Maureen Gordon, North East Ambulance Service	<b>MG</b>
	Florence Gunn, Sunderland CCG	<b>FG</b>
	Alison Kimber, North East Ambulance Service	<b>AK</b>
	Keith Kocinski, Scarborough & Ryedale CCG/Hambleton, Richmondshire & Whitby CCG	<b>KK</b>
	Kathryn Mannix, Lead Clinician, Northern England Clinical Networks	<b>KM</b>
	Adrienne Moffett, Northern England Clinical Networks	<b>AM</b>
	Michelle Muir, Newcastle Hospitals NHS FT	<b>MM</b>
	Alex Nicholson, South Tees NHS FT	<b>AN</b>
	David Oxenham, County Durham & Darlington NHS FT	<b>DO</b>
	Ann Paxton, South Tyneside Foundation Trust	<b>AP</b>
	Trish Sealy, South Tees NHS FT	<b>TS</b>
	Jill Smith, Health Education England – North East	<b>JS</b>
	Chris Walker, Patient Representative, NECN	<b>CW</b>
	Louise Watson, Northern England Clinical Networks	<b>LW</b>
	Paul Wittingham, Hartlepool & Stockton CCG	<b>PW</b>
<b>Apologies</b>	Jayne Denney, Cumbria Partnership	<b>JD</b>
	James Ellam, St Oswalds Hospice	<b>JE</b>
	Eleanor Grogan, Northumbria Healthcare NHS FT	<b>EG</b>
	Pam Ransom, Northumbria Healthcare NHS FT	<b>PR</b>

## **MINUTES**

### **1. INTRODUCTION**

#### **1.1 Welcome and apologies**

KM welcomed everyone to the meeting and introductions were made around the table. The above apologies were noted.

#### **1.2 Declaration of interest**

There were none to declare.

#### **1.3 Minutes of previous meeting**

These were accepted to be a true reflection of the meeting.

#### **1.4 Action points from minutes of previous meeting**

There were none.

**Action**

## 2. SPECIFIC ISSUES ARISING

### 2.1 EPaCCS update

The bid for regional EPaCCS is nearing completion. This has been formulated with Northumbria University. A decision is expected by the end of April. Two groups are coordinating EPaCCS – Trust IT reps and clinicians.

There needs to be a host organisation to add records – NEAS cannot do this - with Northumbria University being able to do this. This is a nationally recognised method. Start date now 1 May. It has been reiterated that this will be a clinically led project which Lisa Sewell and Kathryn Hall are leading.

### 2.2 ReSPECT

The website is available and the summer meeting will be dedicated to discussion and decision about the regional use of the form. All members were asked to think about where Deciding right is hosted. AM to address the wording EoL care on website. MM shared Newcastle view that they are eager to make a decision on the use of ReSPECT form. Discussion took place around needing a regional decision. KM suggested locality leads could discuss prior to next meeting.

### 2.3 U&E Cancer Alliance: feedback from meeting

- Letter from NEAS – Dawn Orr
- Regional Directory update

Letter from NEAS (Dawn Orr): NEAS hosting Alliance Clinical Hub – has had first meeting. Agreement will hold monthly meetings – schedule has been received. Forum for workstreams discussed and the role of Clinical Hub.

Regional Directory update: has to be sent to NEAS within 7 days. Attendees asked to update today if possible.

### 2.4 Northern Clinical Network EoL Clinical Lead (advert pending)

Clinical Lead – advert is out with a closing date of 7 April 2017. Louise Watson gave her thanks on behalf of the Group for Kathryn Mannix's hard work and contribution to the Group.

### 2.5 Function of Locality Groups

- Audit Group
- Locality Group roles and names : template

KM addressed the role of members as the vehicle for communication to the locality groups. MM described the process in Newcastle and felt that it was not working. JB and DO both felt that the cascade system worked in their areas. ST agreed and recognised difficulties.

The locality group template was circulated. Structure pyramid discussion and gaps identified ie University, AHP. **Action:** members to comment on template by end of next week to allow amendments to be made then discuss prior to next meeting.

The value of an Audit Task Group was discussed and agreed. Nominations for membership from localities were requested.

## **2.6 Spring Commissioning Event**

The Spring Event will take place directly after this meeting. Kathryn Mannix gave her thanks to Louise Watson for her hard work in organising the event.

## **3. STANDING ITEMS**

### **3.1 Clinical Governance Issues**

There were none.

### **3.2 Any Other Business**

JB asked which localities are signing DNACPR forms as in her locality it is now nurses in the community. TS and DO confirmed that SP nurses had now taken on this role.

AN advised that the Teesside University palliative care training course may cease due to the business aspects of training.

LW informed the Group of a network piece of work reviewing the lung pathway and the need of palliative care representation from the Group.

**Group**

### **3.3 Date and time of next meeting**

1-3pm on Tuesday 11 July at Evolve Business Centre, Houghton-le-Spring

## **4. MEETING CLOSE**