

<b>Meeting:</b>	HPB & OG Expert Advisory Group						
<b>Date:</b>	4 October 2017						
<b>Time:</b>	14:00 – 16:00 [HPB] 15:00 – 17:00 [OG]						
<b>Venue:</b>	Evolve Business Centre						
<b>HPB AGENDA</b>							
<b>2:00</b>	<b>1.</b>	<b>INTRODUCTIONS</b>			<b>Lead</b>	<b>Enc</b>	
		1.1	Welcome and apologies		JP		
		1.2	Declaration of interest				
		1.3	Minutes of the previous meeting (23.11.16)			<b>Enc 1</b>	
	<b>2.</b>	<b>AGENDA ITEMS</b>					
		2.1	Follow up since last meeting <ul style="list-style-type: none"><li>Newcastle Referral Form Sign off from Leadership Group</li><li></li></ul>				
		2.2	Chair & Vice Chair Vacancies		ALL	<b>Enc 2</b>	
		2.3	Clinical Guidelines				
		2.4	Clinical governance issues		ALL		
		2.5	Patient & Carer Update				
<b>3:00</b>	<b>3.</b>	<b>JOINT HPB &amp; OG NETWORK UPDATES</b>					
		3.1	Upper GI Patient Experience Survey <ul style="list-style-type: none"><li>Presentation by Anna Haste</li></ul>		AH		
		3.2	Cancer Alliance Update <ul style="list-style-type: none"><li>Transformation Bid</li><li>Delivery Plan on a Page <a href="http://www.necn.nhs.uk/wp-content/uploads/2014/04/Cancer-plan-on-a-page-FINAL.pdf">http://www.necn.nhs.uk/wp-content/uploads/2014/04/Cancer-plan-on-a-page-FINAL.pdf</a></li></ul>		KE		
		3.3	EDAG Project Update		KE		
		3.4	Cancer 28 Day Diagnosis Target		JP		
		3.5	Performance Data		LW		
		3.6	Living with and Beyond		AR		
	<b>4</b>	<b>NEXT MEETING</b>					
		4.1	<b>TBC</b> <b>Venue – Evolve Business Centre</b>				
<b>3:55</b>	<b>BREAK</b>						
<b>OG AGENDA</b>							
<b>4:00</b>	<b>1</b>	<b>INTRODUCTIONS</b>			<b>Lead</b>	<b>Enc</b>	
		1.1	Welcome and apologies		RC		
		1.2	Declaration of interest		ALL		
		1.3	Minutes of the previous meeting		ALL	<b>Enc 1</b>	
	<b>2.</b>	<b>AGENDA ITEMS</b>					

		2.1	Follow up since last meeting <ul style="list-style-type: none"> <li>• RCA report feedback</li> <li>• Vice Chair Nominations</li> <li>• Endoscopy Form</li> </ul>	AM/JP KE	
		2.2	OG Audit Day Feedback	JP	
		2.3	Regional Audit – post OGD OG Cancer rate, plus link to PPI/H2RA therapy	JP	
		2.4	Clinical Guidelines		
		2.5	Clinical governance issues		
		2.6	Patient & Carer update		
		2.7			
<b>5:00</b>	<b>7.</b>	<b>Close of meeting</b>			