

Name of Group / Meeting:		Supportive, Palliative & End of Life Care Group		
Date:		Tuesday 24 th April 2018		
Time:		1.00 – 3.00pm		
Venue:		Evolve Business Centre, Houghton-le-Spring, DH4 5QY		
AGENDA				
1	INTRODUCTION			Lead
	1.1	Welcome and apologies <ul style="list-style-type: none"> • Acknowledge new members to the group: <ul style="list-style-type: none"> ○ Paediatric network representative: Emma Simpson (Medical Lead); Jocelyn Thompson (Nursing Lead) ○ ADASS – Vicki Pattinson Assistant Director South Tyneside ADASS ○ Out of Hours Representative: Dr Juliet O'Neil ○ NEAS - Sarah Turnbull End of Life Care Facilitator 	AC	
	1.2	Declarations of Interest	AC	
	1.3	Minutes of previous meeting	AC	Enc 1
	1.4	Action points from minutes of previous meeting	AC	
	1.5	Locality groups updated information and TOR <ul style="list-style-type: none"> • Group membership • Accountability 	AC	Enc 2
	1.6	NEAS – Special Patient Notes form	TBC	
	1.7	Regional Telephone Advice Line Task and Finish Group	AP	
	1.8	National audit for care at end of life - update	LW	
	1.9	Locality Group visits	LW	
	1.10	Engagement with STPs	AC	
	1.11	Bereavement Survey	AC	
2	AGENDA ITEMS			
	2.1	Project update <ul style="list-style-type: none"> ➢ Deciding Right Project ➢ Care for the Dying Patient Regional Document 	ML	
	2.2	National and Regional Work Plan update <ul style="list-style-type: none"> • Data collection 	LW AM	
	2.3	EPaCCs update	KH	
	2.4	Paediatric Palliative Care	AC	
	2.5	End of Life Care Profiles - PHE	LW	
	2.6	NHSE Update from face to face meeting: 8 th Feb 2018	LW	

	2.7	Dying Matters	LW	
	2.8	Impact of financial constraints on palliative care services	AN	
	2.9	e-ELCA (link below) https://www.e-lfh.org.uk/wp-content/uploads/2018/02/Social-Care-Access-FINAL.pdf	LW	
	2.10	End of life Diabetes Care Clinical Care Recommendations 3rd Edition March 2018	JB	Enc 4
3	STANDING AGENDA ITEMS			
	3.1	Clinical Governance Issues: <ul style="list-style-type: none"> • Midazolam • Items which should not be routinely prescribed guidance 	AC AC/AN	Enc 3
	3.2	Any Other Business	Group	
	3.3	Date & time of next meeting: 17 th July 2018 Propose Sharing Good Practice event full afternoon	AC	
4	MEETING CLOSE			