

Name of Group / Meeting:		Supportive, Palliative & End of Life Care Group	
Date:		16 October 2018	
Time:		1.00 – 3.30pm	
Venue:		Chester-le-Street Cricket Ground, Ropery Lane, Chester-le-Street, County Durham, DH3 3PF (NB: this is not the Emirates Stadium but the local cricket club in Chester-le-Street)	
AGENDA			
1	INTRODUCTION		Lead
	1.1	Welcome and apologies: Invited Guests	AC
	1.2	Declarations of Interest	AC
	1.3	Minutes of previous meeting	AC
2	Action points from minutes of previous meeting:		
	a.	Advice Line draft letter to locality groups - for approval by the Group before sending	AC
	b.	NEAS – Special Patient Notes form v2 (Aug 2018)	AC/LW
	c.	Mental Health Trust invitations to join SP&EOL Regional Group	AC
	d.	Deciding right update	AC
	e.	Sage and Thyme	LW
	f.	DNACPR forms- Urgent Bulletin June 2018	LW
3	AGENDA ITEMS		
	3.1	Network update <ul style="list-style-type: none"> • Project Report and Executive Summary (shared with agenda) <ul style="list-style-type: none"> ➢ Feedback from Localities – Next Steps ➢ Regional Advance Statement ➢ Caring for the Dying Patient Guidance v2 • Locality Group visit summary 	LW Group LW LW LW LW
	3.2	National and Regional Work Plan update <ul style="list-style-type: none"> ➢ MPET North regional funding 	LW/AM
	3.3	St Oswald's Hospice – Education Hub	SG/JE
	3.4	EPaCCs update	KH LB
	3.5	NECN Community Prescription Sheet	AC
	3.6	NECN website changes	AM
	3.7	NEAS End of Life Care Service <ul style="list-style-type: none"> • The administration of s/c medication by NEAS • Instructions on DNACPR form of where patient should be 	ST JB JB

		transferred to if they die on route		
	3.8	<ul style="list-style-type: none"> • Patient use of non-prescribed Cannabinoil and hospice admission policy 	JB	
4	STANDING AGENDA ITEMS			
	4.1	Clinical Governance Issues: <ul style="list-style-type: none"> • Prescribing CSCI Ranges in advance 	AC	
	4.2	NHSE Update from face to face meeting: 13 th Sept 2018	AC	
5	Any Other Business <ul style="list-style-type: none"> • Legacare conference 8th November 2018 • Fingertips data to be shared regionally 6 monthly 		AC AM	
6	Date & time of next meetings: <ul style="list-style-type: none"> • TBC January 2019 • TBC March 2019 			
7	MEETING CLOSE			

DRAFT