

Meeting:	Sarcoma Advisory Group
Date:	Monday 23rd April 2018
Time:	1:30 – 3:30
Venue:	Crowne Plaza, Hawthorn House, Forth Banks, Newcastle, NE1 3SA
Present:	SarcomaMDT@nuth.nhs.uk
	Petra Dildey, Consultant Pathologist, Newcastle (PD) Maniram Ragbir, Consultant Plastic Surgeon, Newcastle (MR) Katie Elliott, Assistant Clinical Lead, Northern Cancer Alliance (KE) Professor Derek Manas, Newcastle (Consultant Liver Transplant Surgeon) Geoff Hide, Radiology Consultant, Newcastle (GH) Linda Wintersgill, Information Manager, Northern Cancer Alliance (LW) Soraya Najafi, Business Support, Northern Cancer Alliance (SN) Karen Fisher, CNS, Newcastle (KF) Lisa Jayne Brown Schofield, Admin Support (LS)
Apologies:	Jeremy French, HPB Head of Service, Consultant in Transplantation, Robotic, HPB and Retroperitoneal, Freeman Hospital

MINUTES

1.	INTRODUCTION	Lead	Enc
1.1	Welcome and Apologies		
	PD welcomed the group and apologies were noted.		
1.2	Declaration of Interest		
	There were no declarations of conflict of interest.		
1.3	Minutes of the previous meeting – 22.03.2017		Enc1
	Minutes of the previous meeting agreed as a true record.		
1.4	Matters arising		
	<u>Referral Protocols</u> 2 week wait referral forms for Sarcoma had now been agreed. These were hosted on the new Alliance Website. Those with access to Sector 1 would have immediate access to upload, however, those with access to EMIS would have to let Practices know so they could upload the most up to date forms. Any queries regarding 2ww referral forms need to be forwarded to katieelliott@nhs.net		
2.	AGENDA ITEMS		
2.1	<u>Activity Reporting Update</u> LW presented an activity presentation on Cancer Waits, COSD, Cancer Dashboard and Patient Experience Survey. Patient experience survey 2016 data that was presented – the numbers are so small so as the figures shown are suppressed, there is no real way of monitoring performance. Some concern was raised over the patient experience survey from KF in that patients on a surgical site do not receive a		

	<p>patient survey. It was mentioned that Jo Mackintosh, Patient Engagement Facilitator from the Cancer Alliance team is looking at other ways of capturing patient experience. Concern was also raised over the Cancer Dashboard and the completeness of data, however, we can only report on the latest information published that is available to us.</p>		
2.2	Alliance Update		
	<p><u>Cancer Alliance Workplans</u> 100% Transformation funding is dependent on the 62 day performance target for Cancer Waits being achieved and funding has been awarded for the first six months through achieving quarter 3 performance.</p> <p>Living With & Beyond Cancer recruitment posts have all been filled and the Commissioning Toolkit has been taken forward.</p> <p>Workforce plan has been submitted with predicted capacity and demand.</p> <p>Patient engagement has been integrated across the alliance by Jo Macintosh, Patient Engagement & Co Design Lead</p> <p>Prevention and awareness – currently working towards smoke free hospitals and alcohol and obesity initiatives. Northumbria is now a smoke free hospital with no smoking on site. Support is available to staff and patients. NCA is working with Northumbria on a sharing event.</p> <p>The alliance is hosting two upcoming events in May:</p> <ul style="list-style-type: none"> - Colorectal Event on 02.05.2018 (Beamish Hall Hotel) - Prostate Event on 18.05.2018 (George Washington) <p><u>Terms of Reference</u> This was circulated with the minutes prior to this meeting to the Sarcoma group at: SarcomaMDT@nuth.nhs.uk These terms of reference need to be agreed so if there are any issues to inform the Northern Cancer Alliance team on england.nca@nhs.net by the end of July 2018.</p> <p><u>1 Year on Feedback from Cancer Alliance Event</u> The Northern Cancer Alliance held a one year on event at Ramside Hall on 23.03.2018. It was a successful event with various speakers and a large attendance. Work that was carried out on the Optimal Pathway was discussed and patient engagement and involvement was highlighted.</p>		Enc2

	<p>2.3 Network pathways – for discussion and approval</p> <p><u>Soft Tissue Sarcoma</u> The pathway for patients with suspected Soft Tissue Sarcoma was presented to the group for discussion. This sparked a great deal of discussion. One of the queries raised included defining a designated reference centre. As this pathway is based on NICE guidelines and the 2WW referral form, it was agreed that a lot of work needs to be done to refine and update the pathway. A clear path of who GP's need to refer to for suspected sarcoma needs to be defined and agreed. Any queries can be directed towards katieelliott@nhs.net copying in Mani Ragbir and Petra Dildey into all comms.</p> <p><u>Bone Sarcoma</u> This pathway was presented to the group and again similar queries came up asking what the definition of a designated reference centre is and also about the 2WW referral to the local Orthopaedic team and if there is one. Again work needs to be done amongst the group for trusts to provide their preferred route in as there is some debate regarding referral forms versus pathway work.</p>		
	<p>2.4 Update on recent meeting of SAG chairs</p> <p>MR attended a summary meeting of all Sag chairs held in Birmingham on 28/03/2018. Sarcoma specifications were discussed at MDT and the North of England bone and soft tissue tumour service are in agreement with these guidelines.</p>		
	<p>2.5 CNS Provision</p> <p>At the last meeting, it was acknowledged that CNS provision is insufficient and has been for several years. One of the actions taken from the last meeting was to investigate if any service resources would be available for quality improvement projects out with the Sarcoma advisory group. Approval has been given for 1.5 CNS nurses to help cover Sarcoma.</p>		
	<p>2.6 Service Development</p> <p>Trying to limit the number of 2ww sarcoma referrals coming through via a GP.</p>		
	<p>2.7 Audits</p> <p>Two audits were presented to the group:</p> <ul style="list-style-type: none"> - Management of DFSPs - Review of TOMO IMRT Sarcoma Patients <p>Just to note that an audit was discussed in the morning session of the Sarcoma Improvement Day on 'Breast Angiosarcoma' by Timonthy Crowley.</p>		
<p>3.</p>	<p>STANDING ITEMS</p>		

	3.1	Any Other Business		
		None.		
	34	Next meeting		
		Monday 19 th November 2018 1-3.30 (Medicinema, RVI)		
4.		MEETING CLOSE		