

Meeting:		Head & Neck EAG		
Date:		26 November 2019		
Time:		14:00 –16:00		
Venue:		Evolve Business Centre		
HEAD & NECK AGENDA				
1.	INTRODUCTIONS		Lead	Enc
	1.1	Welcome and Apologies	DB	
	1.2	Declaration of Interest	ALL	
	1.3	Minutes of the previous meeting 19.03.19 (DRAFT)		Enc. 1
	1.4	Matters Arising <ul style="list-style-type: none">• Head and Neck Sarcoma• Use of US guided FNA or Core Biopsy• Vice Chair Role• Referrals from Dentists for patients with suspected cancer• Terms of Reference (updated to be signed off)	SL/KE SL ALL KE ALL	Enc. 2 Enc. 3
2.	AGENDA ITEMS			
	2.1	Liver in Head and Neck Cancer Patients Network Audit	AWT	
	2.2	Routine Laryngoscopy Pre and Post Thyroid Surgery		
	2.3	Health Inequalities Presentation	PL	
	2.3	Clinical Guidelines	ALL	Enc. 4
	2.4			
3.	STANDING AGENDA ITEMS			
	3.1	Cancer Alliance Update	KE	
	3.2	Service Updates	ALL	
	3.3	Clinical Governance Issues	ALL	
	3.4			
	3.5			
4.	NEXT MEETING			
	4.1	Tuesday 10 March 2020 Tuesday 13 October 2020 2.00 – 4.00pm Evolve Business Centre		